



COMMUNITY SERVICE DOCUMENTATION FORM

Student Name:	Date(s)	Start Time	End Time	# of Hrs.
Description of Event (including location):				
Sponsoring Organization:				
Specific Role of Student in Event/Activity:				
Student Reflection on Activity:				
Student Signature	Date			

[SUPERVISOR INFORMATION]

Printed Name of Event/Activity Supervisor <i>(A student may not sign for another student)</i>	Phone Number and Email Address
Signature of Event/Activity Supervisor <i>(A student may not sign for another student)</i>	Date

Approved by (Office of Student Affairs)

Date

Policy on Mandatory Community Service

Members of the University of Saint Joseph School of Pharmacy community are expected to serve the community at large in a professional capacity that enhances learning and provides benefit to the community and profession. A maximum amount of annual community service hours has not been established, however, it is required that each Doctor of Pharmacy student establish community service relationships and document a minimum of twenty (20) hours of service by the end of the P1 year, a minimum of forty (40) hours of service by the end of the P2 year, and a minimum of 60 hours prior to graduation. Students will gain proficiency in establishing professional working relationships with a variety of local volunteer organization(s) under the guidance of the Student Affairs Office. To facilitate these relationships, students are expected to dedicate a minimum of 10 hours of this service per year to a single charity. Students may find the details for completing this service in their E-portfolio guidelines. Signed documentation must be submitted to the Office of the Assistant Dean for Student Affairs within 30 days of completion of the community service activity. A selection of sample community service activities follows below in Table 1. Please note: No student is permitted to sign the Community Service Documentation form for another student. (Effective Academic Year 2016-2017. Approved by the faculty July 7, 2016.)

Table 1: Sample Community Service Activities

Volunteering in a local soup kitchen or homeless shelters
Participating in or organizing a team to walk/run in a charity event
Participating in a Habitat for Humanity event
Participating in Earth Day events
Participating in or organizing School of Pharmacy authorized health screening events
Participating in St. Patrick/St. Anthony's Franciscan Center for Urban Ministry events
Participating in medical mission trips
Participating in public/private school "Career Days" with a faculty member
Participating in a migrant farm worker clinic
Volunteering as a Big Brother/Big Sister
Promoting the profession to the community during Pharmacy Week events
Visiting day care centers or schools during Poison Prevention Week events
Assisting with faculty-led public health advocacy activities
Participation in school or town-sponsored medication take-back events