



2021-2022 Vehicle & ID Registration Form

Annual Vehicle Registration Fee: \$50.00 Students, Faculty, Staff or \$25.00 Adjunct Faculty/Part Time **"Non-Benefits Eligible Staff"**

Parking Permit Replacement: \$50.00 Jaycard ID Replacement: \$25.00

Last Name:		Application For (Check One): PARKING PERMIT: New <input type="checkbox"/> or Replacement <input type="checkbox"/> REPLACEMENT Jaycard ID <input type="checkbox"/> (\$25 fee) USJ Online Payment Option (Cashnet) <input type="checkbox"/> Online Payment by Credit Card or E-Check (Provide Receipt #) <i>To pay online: Go to www.usj.edu/payonline and click "University of Saint Joseph Online payment System". Select "EPKNG – Parking Permit Payment" option. Please show proof of payment by providing your online payment receipt # below:</i> Receipt #	
First Name:	M.I.		
Email:	Phone Ext.		
<input type="checkbox"/> Faculty/Staff/Adjunct ID # <input type="checkbox"/> Student ID #			
Vehicle Registration Type (Check One) <input type="checkbox"/> Faculty/Staff (\$50.00) <input type="checkbox"/> Adjunct Faculty/Part Time (\$25.00) "non-benefits eligible" <input type="checkbox"/> Commuter Student (\$50.00) <input type="checkbox"/> Resident Student (\$50.00)		Faculty/Staff Payment Options (Check One) <input type="checkbox"/> Payroll Deduction <input type="checkbox"/> Faculty/Staff (\$50.00) <i>I hereby authorize payment to the University of Saint Joseph via ANNUAL payroll deduction.</i> <input type="checkbox"/> Adjunct Faculty/Part Time Staff (\$25.00) "non-benefits eligible" <i>I hereby authorize payment to the University of Saint Joseph via ANNUAL payroll deduction.</i>	
Resident Student Housing Assignment (Hall and Room/Suite #):		<input type="checkbox"/> Payroll Deduction <input type="checkbox"/> Faculty/Staff (\$50.00) <i>I hereby authorize payment to the University of Saint Joseph via ANNUAL payroll deduction.</i>	
Vehicle Year and Make:	Vehicle Model:	<input type="checkbox"/> Adjunct Faculty/Part Time Staff (\$25.00) "non-benefits eligible" <i>I hereby authorize payment to the University of Saint Joseph via ANNUAL payroll deduction.</i>	
Vehicle Plate # and State:	Vehicle Color:	Note: CASH, CHECK, AND MONEY ORDER PAYMENTS ARE ONLY ACCEPTED AT THE CASHIER'S (BURSAR) OFFICE, LOCATED ON THE FIRST FLOOR OF McDONOUGH HALL.	
Cell Phone Number:		Note: CASH, CHECK, AND MONEY ORDER PAYMENTS ARE ONLY ACCEPTED AT THE CASHIER'S (BURSAR) OFFICE, LOCATED ON THE FIRST FLOOR OF McDONOUGH HALL.	
Signature or Initials (required):		Note: CASH, CHECK, AND MONEY ORDER PAYMENTS ARE ONLY ACCEPTED AT THE CASHIER'S (BURSAR) OFFICE, LOCATED ON THE FIRST FLOOR OF McDONOUGH HALL.	
<i>I attest that the information provided is accurate. I understand and agree that failure to adhere to the USJ Campus Parking Regulations and Guidelines may result in parking fines for which I will be held responsible.</i>			

To obtain your parking permit, please submit your completed form online to ParkingServices@usj.edu, after making online payment. Please make sure your proof of payment/receipt # is provided on the form.

You may also turn in your completed form in person at the Public Safety Office, Lower Level McDonough Hall, and Proof of payment/receipt # must be provided at such time.

This form can also be used to apply for a Replacement Jaycard ID (\$25 fee). Please check off the appropriate box for Application Type and Form of Payment.

*****FOR PUBLIC SAFETY USE ONLY*****

Parking Permit Number:	Date of Issue:	Initials:
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