



2022-2023 Vehicle & ID Registration Form

Annual Vehicle Registration Fee: \$50.00 Students, Faculty, Staff or \$25.00 Adjunct Faculty/Part Time **"Non-Benefits Eligible Staff"**

Parking Permit Replacement: \$50.00 Jaycard ID Replacement: \$25.00

Last Name:		Application For (Check One): PARKING PERMIT: New <input type="checkbox"/> or Replacement <input type="checkbox"/> REPLACEMENT Jaycard ID <input type="checkbox"/> (\$25 fee) USJ Online Payment Option (Cashnet) <input type="checkbox"/> Online Payment by Credit Card or E-Check (Provide Receipt #) <i>To pay online: Go to www.usj.edu/payonline and click the gray "University of Saint Joseph Online Payments" tab. You will then select "Parking Permit Payment" option to make payment. Please show proof of payment on this form by providing your online payment receipt # below:</i> Receipt #	
First Name:	M.I.		
Email:	Phone Ext.		
<input type="checkbox"/> Faculty/Staff/Adjunct ID # <input type="checkbox"/> Student ID #			
Vehicle Registration Type (Check One) <input type="checkbox"/> Faculty/Staff (\$50.00) <input type="checkbox"/> Adjunct Faculty/Part Time (\$25.00) "non-benefits eligible" <input type="checkbox"/> Commuter Student (\$50.00) <input type="checkbox"/> Resident Student (\$50.00) Check here if First Year Resident		Faculty/Staff Payment Options (Check One) <input type="checkbox"/> Payroll Deduction (Select option below) <input type="checkbox"/> Faculty/Staff (\$50.00) <i>I hereby authorize payment to the University of Saint Joseph via ANNUAL payroll deduction.</i> <input type="checkbox"/> Adjunct Faculty/Part Time Staff (\$25.00) "non-benefits eligible" <i>I hereby authorize payment to the University of Saint Joseph via ANNUAL payroll deduction.</i>	
Resident Student Housing Assignment (Hall and Room/Suite #):		Note: CASH, CHECK, AND MONEY ORDER PAYMENTS ARE ONLY ACCEPTED AT THE CASHIER'S (BURSAR) OFFICE, LOCATED ON THE FIRST FLOOR OF McDONOUGH HALL.	
Vehicle Year and Make:	Vehicle Model:		
Vehicle Plate # and State:	Vehicle Color:		
Cell Phone Number:			
Signature or Initials (required):			

I attest that the information provided is accurate. I understand and agree that failure to adhere to the USJ Campus Parking Regulations and Guidelines may result in parking fines for which I will be held responsible.

To obtain your new parking permit, please submit your completed form online to ParkingServices@usj.edu, after making online payment (Students Only). Please make sure your proof of payment/receipt # is provided on the form.

You may also turn in your completed form in person at the Public Safety Office, Lower Level McDonough Hall, and Proof of payment/receipt # must be provided at such time.

This form can also be used to apply for a Replacement Jaycard ID (\$25 fee). Please check off the appropriate box for Application Type and Form of Payment.

*****FOR PUBLIC SAFETY USE ONLY*****

Parking Permit Number:	Date of Issue:	Initials:
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