



UNIVERSITY OF SAINT JOSEPH

CONNECTICUT

Academic Program Review (excerpt: cover through pg 4)

Academic Year:

Name of Program:

Department Chair:

School Dean:

Faculty Member Outside School:

Other Participants:

Date of Last Review:

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Please fill in page numbers above once review is completed.

Mission

The University of Saint Joseph, founded by the Sisters of Mercy in the Catholic tradition, provides a rigorous liberal arts and professional education for a diverse student population in an inclusive environment that encourages strong ethical values, personal integrity, and a sense of responsibility to the needs of society.

Purpose of Review

The purpose of program review is to strengthen department programs and increase department effectiveness. The review assesses and evaluates a program's stated outcomes and supporting resources to determine if the program fulfills its goals and furthers the mission of University of Saint Joseph. The process necessitates documenting successful efforts, identifying needs, and ensuring compliance with NECHE standards. The results of the review process will serve as a tool for continuous program improvement and will impact the planning and budgeting activities at both the institutional and program levels.

Overview of Review Process

1. The review commences at the beginning of the academic year. The Department Chair meets with the Provost to discuss the review process.
2. The Chair organizes a team to conduct the review. The team is to include the School Dean, a faculty member from outside the school, and faculty members from the department doing the review. The team is encouraged to work with the Office of Institutional Effectiveness to gather data about enrollment trends and other topics.
3. Teams can use the review template if helpful, though it is not mandatory. The template serves as a guide. Chairs can use their judgment about deviating from it. Supplemental information and supporting documentation are encouraged.
4. The completed review is to be submitted to the Provost by June 15 of the academic year.
5. In the subsequent fall, the Provost and School Dean formulate recommendations for program support. These recommendations, as well as those of the department, will be sent to the academic subcommittee of the Planning and Budget Committee.
6. For programs without external accreditation, an external review team will be convened in the October after which the review was completed. This team will submit a written report within three weeks of its visit.
7. The departmental program review team may respond to the external report.

(Paraphrased from the Faculty Handbook.)

I. Program Description, Policies, and Affiliations

A. Provide a description of the program.

RESPOND HERE.

B. Please discuss how the program helps the University fulfill its mission

Tip: You can [read more about the University's mission and core values here](#).

RESPOND HERE.