



Housing Application Instructions

All students who are planning to live on campus must complete a Housing application on eRezLife. See below for instructions on how to log in and apply today!

1. Log into usj.erezlife.com using your USJ username and password. *If you are a new incoming student, you will get information about your username and a link up to 5 business days after you deposit.*
2. On left hand menu, click [Housing Overview](#). A page will pop-up showing available applications. Click for the session that you wish to apply.
3. If you haven't completed your [Housing Profile](#), complete this information and hit "[Save](#)". Your application will then be started.
4. Complete all questions on the application form. *It is important to answer honestly as this is what helps us match you with a roommate or determine placement!*
5. Click "[Continue to: Confirm Application](#)" to go to next page.
6. Review your application and the Housing Contract. Agree to the terms and submit. You will receive a confirmation email to your USJ account.

Ensure to submit your application by the advertised priority deadline!



Search RoomeeZ

All students have the opportunity to search for a roommate on eRezLife. The instructions below provide instructions on how to log in and search for a roommate today!

1. Log into usj.erezlife.com using your USJ username & password.
2. Select "**My Roommate Profile**" on the left hand side.
3. At the top of the page click "**turn on my profile**" to be searchable.
4. Complete your Roommate Profile with information you want to share.
5. At the bottom of the page, determine who you want to share info with. (*All applicants, Contacts Only, or Private*)
6. Select **Roommate Search** to find potential roommates!

If you find a potential roommate you would like to request or get to know better, take the following steps:

Send a contact request—once you send a contact request, the other applicant will receive an email to log in to approve the contact request.

Block a user—this prevents the user from seeing your name in a roommate search.

Add to roommate group— To select someone as a roommate, you can add them to a roommate group. They will need to accept the group request.

No Roommate? No Problem!

If you do not have a requested roommate or can't find a potential match on Roomeez, you will be administratively assigned with a roommate based on your compatability questions from your housing application!



Create a Roommate Group

Once you know who you plan to live with for the academic year, you should select or create a roommate group on eRezLife. See below for instructions to pair with your desired roommate.

1. Log into usj.erezlife.com using your USJ username & password.
2. Select **Roommate Group** on the left hand side.
3. Click **"Create new roommate group"** and enter a Group Name.
4. Add desired roommate(s) by searching their **USJ email address**. Only fellow incoming students who have also completed their application will be able to be added to your group.
5. Once saved, student requested will be an email. Student **MUST** accept the request and have this group marked as **"My Choice"** for roommate group to be considered complete.

We do our best to accommodate roommate requests but cannot always guarantee them.

Contact Us!

Office of Residential Life

McAuley Hall B9

860.231.5287 – reslife@usj.edu